

## How to Apply for Housing

Here you will find an application form to apply for accommodation with Active and the process we undertake to assess your application when you apply for accommodation.

01

Are you eligible?

Potential applicants are eligible to apply to Active for housing if they:

- Receive or are in the process of receiving Centrelink Benefits.
- Are eligible for Office of Housing accommodation
- Are disadvantaged and are on a low income

If you would like to discuss if you are eligible please contact us on 03 9314 8555.

02

Complete the Application Form

Complete the application and return it in either of the following ways:

- FAX the application to 03 9314 1855.
- EMAIL the application to the email address on the form.
- POST the application to PO Box 500 Yarraville 3013.

DOWNLOAD: [Application for Housing Form](#)

Additional Information

Updating Applicant Records: Every 6 to 12 months we will contact you to ensure you update your application information. You will be sent an application update form to complete and return to ensure your name remains on our housing register.

MORE INFORMATION

Eligibility and Access to Housing:

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Most of the money for the operation of Active comes from the rents tenants pay. When tenants do not pay rent there is

less money available to provide services to tenants.

Suburbs:

[Click here](#) for a list of suburbs that Active manages properties in.

Application Assessment:

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## MORE INFORMATION

Rent Arrears Policy:

Most of the money for the operation of Active comes from the rents tenants pay. When tenants do not pay rent there is less money available to provide services to tenants.

Active has two views on tenants in rent arrears and it depends on whether the tenant keeps us informed of any difficulties they are having in paying their rent and whether the tenant keeps their agreement with us.

## MORE INFORMATION

How to Complain:

We want to offer a really good service, so your views are welcome, even if they are critical. We will listen carefully to all suggestions and complaints. We are committed to improving our service.

## MORE INFORMATION